



The Supreme Court of Nevada

Job Title: Staff Attorney-Central Legal Staff

Closing Date: 2/14/2025

Location: Carson City

Salary: \$103,543.92 to \$139,916.68 annually

Description

The Nevada Supreme Court is seeking a skilled Attorney to join our legal team in Carson City, Nevada. As a Staff Attorney, you will play a vital role in providing objective legal analysis and advice to the Supreme Court, contributing to the judicial decision-making process and the advancement of justice in the state. Under the direction of the Chief Counsel and Supervisory Staff Attorneys, you will work on a wide range of civil and criminal appeals and original proceedings, demonstrating your legal expertise and commitment to upholding the law.

Staff attorneys review case records and filings, conduct legal research, and draft memos and proposed dispositions to assist the Justices in resolving a wide variety of cases, both civil and criminal. Staff attorneys have the opportunity to develop expertise in various areas of substantive law, including appellate jurisdiction, criminal, habeas corpus, termination of parental rights, and attorney discipline.

After an initial training period, there may be an opportunity for a hybrid remote/in-office schedule.

Applicants will need to submit a cover letter, resume, one unedited writing sample of not more than 10 pages, law school transcript, and a list of three professional references.

Examples of Duties

- **Legal Analysis and Advice:** Conduct in-depth legal research and analysis to advise the Court on pending matters, offering insights on facts, arguments, applicable law, and the

merits of issues presented in assigned cases. This includes the preparation of written memoranda, oral presentations, or draft dispositional orders as needed.

- **Drafting:** Prepare clear and concise orders and opinions to resolve legal issues in assigned cases, demonstrating your legal acumen and writing skills. Additionally, draft memoranda addressing petitions for rehearing and en banc reconsideration in assigned cases.
- **Collaboration:** Interact with Justices, law clerks, and other staff attorneys to engage in meaningful discussions on legal matters, address questions, and ensure the Court's decisions are well-informed and just.
- **Quality Assurance:** Proofread the written work product of other staff attorneys and edit orders and opinions drafted by judicial law clerks to maintain the highest standards of legal accuracy and professionalism.
- **Legal Research:** Stay current with recent developments in the law, and when appropriate, consult with fellow staff attorneys on legal matters to enhance the Court's legal expertise.
- **Professional Development:** Attend professional development training relevant to the job to continually expand your legal knowledge and skills.
- **Special Projects:** Collaborate with the Chief Counsel and contribute to special projects as requested, offering your legal insight and expertise to support the Court's objectives.

Qualifications

- The successful candidate must have graduated from an ABA-accredited law school with a Juris Doctorate before commencing employment.
- Admission to the State Bar of Nevada is not initially required but is necessary for advancement.
- Coursework involving advanced legal writing and research; participation in Law Review or other law journals; or experience involving significant legal writing, research, and analysis is desirable.
- Demonstrated interest in or experience with criminal law is preferred.

To learn more about the job and to apply, visit our [job board](#)!